



## **Admissions Policy**

#### **Rationale**

The Castle School is a maintained Community Special School. The admissions process is managed by West Berkshire Local Authority (WBLA).

#### **Aims**

- To clarify the school's admission criteria
- To clarify the school's admission procedures

#### **Admissions Criteria**

Students who attend The Castle Special School must have an Education, Health and Care Plan (EHCP).

The Castle School caters for students with a wide range of learning needs and disabilities. Primarily students attending the Castle School:

- Will have significant difficulty accessing the National Curriculum
- Will present as having complex learning difficulties and communication difficulties
- Will require structured support to develop more age appropriate social, behavioural and independence skills
- May, in addition to the above, have profound and multiple difficulties including medical needs.
- May also have a diagnosis of autism

Students who attend the Castle @ Theale provision:

Will have Social, Emotional and Mental Health (SEMH) needs and Autism

All students at The Castle School will have a degree of vulnerability that will make attending a mainstream setting inappropriate. This could include:

- Physical vulnerability
- Emotional vulnerability
- Social vulnerability

Additionally their needs will cause them to require provision that may include:

- Access to trained specialist staff
- A curriculum based on communication
- Individualised teaching based on multi-sensory approaches
- Intensive speech and language support

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- A highly structured school day
- Access to a personalised programme of support

#### **Admission Procedures**

The Castle School very much welcomes visits from parents who wish to see our facilities and find out what we do.

Admissions to The Castle School are managed by West Berkshire Local Authority (N.B. pupils attend our school from other local authorities (LA), including Hampshire, Reading, Oxfordshire and Wiltshire – but the admissions are still handled by West Berkshire).

In order to apply for a place the following procedure should be observed:

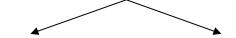
At the annual review Parents make a request to have Castle School named in their child's EHCP (the request should specify whether the place request is for Castle @ Theale)

(if you are in a LA outside of WBLA then that your LA will make a decision on appropriateness of placement first before passing the paperwork on to WBLA)

▼
The annual review paperwork is then passed to the Local Authority

The paperwork is discussed by the panel team at an SEN Panel meeting

The Local Authority will make a decision against the admissions criteria



A place is offered at The Castle School

A place is <u>not</u> offered at The Castle School

The Castle School will liaise with parents to arrange visits and to discuss starting dates

The parents have rights to challenge the decision.

### **Equal opportunities**

The school welcomes all applicants who meet the Admissions criteria regardless of age, ethnicity, gender, social circumstances, disability or sexuality.

# **Rights Respecting Schools**

This policy adheres to the principles of the United Nations Convention of the Rights of the Child (UNCRC) specifically articles: 3, 4, 5, 6, 12, 16, 23 and 28.

Last review: Spring 2024

Next review: Spring 2025