



The Castle School

A SPECIALIST COLLEGE FOR COMMUNICATION & INTERACTION

Love Lane, Donnington, Newbury, Berkshire RG14 2JG

Email office@castle.w-berks.sch.uk

Web www.thecastleschoolnewbury.org.uk

Tel 01635 42976 Fax 01635 551725

Headteacher **Jon Hewitt**

Deputy **Caroline Whitlock**

28th April 2021

Dear Parent or Guardian

PARENT GOVERNOR VACANCIES

I am writing to let you know that we have two parent governor vacancies and we would like to invite any parent or guardian who would like to stand for election as a parent governor to complete the attached application form.

The governors play an important voluntary role in school life, helping to debate, shape and progress school plans, policies and procedures. Governors meet a couple of times each term and are encouraged to take part in school training, events and activities throughout the year. The usual term of office for a school governor is 4 years and we offer induction training and governor skills training free of charge.

All parents/guardians of a child at the school are eligible to apply (unless you are an elected member of the local authority or employed by the school working more than 500 hours per year).

Please return completed forms to me by **the end of the first day after half term, on Monday 10th May 2021**. If there are more than three candidates for these vacancies, it will be necessary to hold a ballot to decide the outcome, and election voting papers with the candidates election statements will be sent to parents on Wednesday 12th May, with the count of ballot papers on Wednesday 19th May at 12 noon. Parents will be notified of the result on the same day.

If you have any questions about being a governor and wish to find out more about what is involved before you apply or would like a copy of the form emailed to you, please contact me via email at jtomlinson@castle.w-berks.sch.uk

Many thanks

Jayne Tomlinson

Clerk to Governors

jtomlinson@castle.w-berks.sch.uk



NOMINATION FORM FOR THE ELECTION OF PARENT GOVERNOR –return the form by 10th May 2021

Full Name:

Address:

Tel no:

Email:

Parent/ Guardian of wishes to stand for election as parent governor of the above named school

Please include below a short statement on why you would like to be a governor at Castle School outlining your skills and commitment. (no more than 200 words)

NB – please return this form by end of school day on Monday 10th May 2021, for the attention of Jayne Tomlinson, Clerk to Governors, Castle School (main site)