



April 2018

Dear Applicant,

I would like to thank you for the interest you have shown in our Teacher post and I very much look forward to receiving your application. The Castle School is a dynamic and exciting hub of learning and has been judged as Outstanding in our most recent OFSTED visit. We are a very open school and a very supportive and nurturing place to work with a very comprehensive training and induction package. The Castle School is an all-age community special school based in Newbury. We cater for 169 students with a diverse range of needs from nursery up to 19 years of age. The school is based on 3 sites in Newbury.

Due to expansion we are looking to appoint a new teacher to join our passionate and committed team. All classes in our school are small and well-staffed.

I am keen to hear from teachers with experience in any phase, be it mainstream primary or secondary as well as from those currently working in special school. We have flexibility on which class you will work with and as such will look at each candidate's strengths on appointment. We also offer a comprehensive and ongoing training and support package.

More information about the school can be found at [www.thecastleschoolnewbury.org.uk](http://www.thecastleschoolnewbury.org.uk)

If you would like an informal chat about the role please give me a ring on **01635 42976**

The key dates for the recruitment process are:

Closing date for applications: **Tuesday 8<sup>th</sup> May 2018**

Interview date: **Friday 18<sup>th</sup> May 2018**

References will be requested for short-listed candidates within two days of a final list being drawn up. To prevent delays, it is essential that you have informed your referees that we will be contacting them.

Application forms must be completed in full and applicants should ensure that they have directly addressed the criteria outlined in the person specification. In your covering letter I would also like you to outline what excites you about the prospect of working at The Castle School.

Application forms should be returned either electronically (in .Doc or PDF format please) via email to [finance@castle.w-berks.sch.uk](mailto:finance@castle.w-berks.sch.uk) or by post to Jon Hewitt, Headteacher, The Castle School, Love Lane, NEWBURY, RG14 2JG by the end of the day on Tuesday 8<sup>th</sup> May 2018.

We are extremely proud of our school and would encourage you to visit us. To arrange a visit please contact **Atul Attra** on **01635 42976** or email [finance@castle.w-berks.sch.uk](mailto:finance@castle.w-berks.sch.uk) . I am sure you will agree that our open and friendly culture encourages an innovative and caring school.

Yours sincerely

Jon Hewitt (Headteacher)